

Faculty Council Meeting Minutes

Wednesday, March 29, 2023

3:00 pm – 5:00 pm

Locations: LSC: Granada Center - West Conference Rm 291 (in-person); **WTC: Law Corboy**, Room 727 (in-person); **HSC:** Center for Translational Research and Education, Rm 304 (in-person); and **Zoom Link:** <https://luc.zoom.us/j/81066396848>

Members in Attendance: Ahumada; Artemchik; Binaku; Blackmond Larnell (Vice-Chair); Brown, Cavallo; Cohen; Cornelius, Dahari; DeFrancesco; Devery (Chair); Dong; Elsky; Gawlinski; Goldstein; Heer; Holschen; Kaefer; Lee (Secretary); Ohsowski; Peterson; Pope; Rosenblatt; Sanhueza; Singer; Todd; Callahan (Provost)

Guest: Marilee Bresciani Ludvik, Associate Provost and Director, Office of Institutional Effectiveness

Absent: davis; Duffy; Ellis; Farooq; Gupta-Mukherjee; Haske; jules; Kang; Mirza; Moran; O'Rourke; Patel; Silva

1. **Quorum:** The Chair called the meeting to order at 3:05 pm. Next, the Agenda and March 1, 2023 Minutes were approved as corrected.

2. **Officer Reports**

Chair Report (Devery) provided an update on current activities. Devery mentioned that he was asked to serve on LUC Inspired Advisory Board, which is a program that aims to institutionalize inclusive practices in the retention and equity of diverse faculty at Loyola University Chicago. The first meeting has yet to be scheduled.

One thing that was discussed during the meeting related to the invited speaker contracts. The Provost suggested that there should be a separate contract even if speaking outside of the classroom and that there is a need to develop a single invited speaker policy.

Next, Devery discussed speaking with two Assistant Professors who did not have a lab. Currently, new home lab space is currently off the table at LSC, as it is no longer financially prudent to sink more funds. There are about \$1.5 million dollars of renovations costs, and the university is currently evaluating lab needs. There is a meeting scheduled this week to discuss possibilities for the faculty space. DeFrancesco mentioned that if the space issue affects Forensic Science, they also want to be part of the decision-making.

It was recommended that the school that hires faculty should make sure they have space for the new faculty. The Provost will be asking where the faculty will be assigned to space.

Next, the Chair stated that Sarita Heer has been selected as an ex-officio member

of the Faculty Council and that she will now be added to the meetings. Collective Bargaining Agreement (“CBA”) content is constantly reviewed to maintain operations of NTT Faculty in CAS with 200 constituents of the union impacted.

Goldstein thanked the Chair and stated that he is not single-handedly responsible for the language in the CBA and that “we have work to do.”

Heer discussed funding that every union member could seek. Union members can apply for amounts up to \$600 and that the current fund is about \$30,000. Requests are first come first serve and any funds remaining at the end of the term do not rollover.

Vice-Chair Report (Blackmond Larnell) reported that she is drafting a state of faculty address and will soon upload the full draft to the Executive Council.

Blackmond Larnell mentioned that a faculty survey is going to be developed over the summer months. Questions to be considered: What do faculty want the Faculty Council to do and what priorities should FC focus on? She mentioned that we know what faculty talk about: Status levels; loads; and ranks.

Next, the Vice-Chair discussed faculty writing groups and the benefits of participating in these writing groups.

Secretary (Lee): No update.

3. Committee Reports:

Chair, Faculty Affairs Committee (FAC) O'Rourke reported that they did not meet this past month.

Chair, Academic Affairs Committee (AAC) Gawlinski reported that there were no rainbow chart submissions this month. Next, she discussed the Academic Integrity survey she sent out for the Academic Integrity Task Force. Forty-nine (49) responses came in. The data was helpful because there was no direct faculty input the last time the policy was reviewed. She thanked those who filled out the items.

Chair, Service and Communications Committee (SCC) Ohsowski reported on nominations. He stated that there was a pretty good response. They plan to send the ballot out on April 6th and close the ballot on April 14th.

SCC had a meeting to discuss the Faculty of the Year award. Just under 10 people were nominated for the award. SCC thought that the award is skewed toward a long, distinguished career at Loyola. Junior faculty cannot really compete in this award. The committee looked at other schools and noticed there were occasionally three levels of awards, such as: Junior; Mid-Career; and Distinguished Career awards. It

was also mentioned that some schools do not have masters of Ph.D. programs. Member Dong was thanked for his efforts.

Devery asked the Provost how the mechanics might work if FC was to change the Faculty of the Year award. The Provost mentioned that they will certainly look at it and requested that the FC provide the amounts that would relate to each of the different awards. Also, would the award amounts be layered or the same amounts?

Devery introduced speaker, Marilee Bresciani Ludvik, Associate Provost and Director of the Office of Institutional Effectiveness. Ludvik discussed:

- Student course evaluations
- Dean evaluations
- F180 Reporting
- 170 Annual Compliance Reports
- 300 ad hoc requests
- Data access modeling, literacy, and governance
- Faculty Issues/concerns related to the research agenda.

Gawlinski raised a question about looking at issues of gender equity in the data and to consider tracking gender issues in faculty evaluations. Also, to break the data down with student (gender/race) and Faculty (gender/race).

FC continued to discuss various questions, such as are students addressing faculty evaluations according to Jesuit values? If not, then what is a Loyola response?

Chair, Handbook Committee, (Cornelius) provided an update that the committee is still awaiting the Faculty Handbook draft. In anticipation of receiving the Faculty Handbook, the Handbook Committee brought forth a resolution to the FC for a vote.

Resolution: Whereas, Faculty Council initiated a review of the current Faculty Handbook in fall 2019, drafted a new and revised text of the Handbook, and transmitted said text to the office of the Provost for review in January 2022.

Whereas, the office of the Provost has announced its intention to proceed with revision and deliver a new text of the Faculty Handbook to Faculty Council for review and approval.

Whereas, Faculty Council intends a process that is open, inclusive, efficient, and authoritative.

Now Therefore, be it resolved that Faculty Council requests that a member of the administration present the administration's text of the Faculty Handbook at the first regularly scheduled meeting of Faculty Council after the administration completes its text. This presentation will be open via Zoom to all faculty of the university.

Be it further resolved that Faculty Council empowers the chair of Faculty Council to create a "negotiating team," authorized to negotiate with the university administration on behalf

of Faculty Council, with the aim of achieving an acceptable new Faculty Handbook, to be submitted to Faculty Council for approval. The negotiating team will take account of faculty input generated by the administration's presentation and in subsequent discussions. The ad hoc Faculty Handbook Committee will advise and support the negotiating team. The term and authority of the negotiating team will conclude upon a vote by Faculty Council to approve the updated Faculty Handbook.

After some discussion, the resolution passed.

4. No new business
5. Adjournment at 4:55 pm

Minutes approved at the April 26, 2023, Faculty Council meeting.